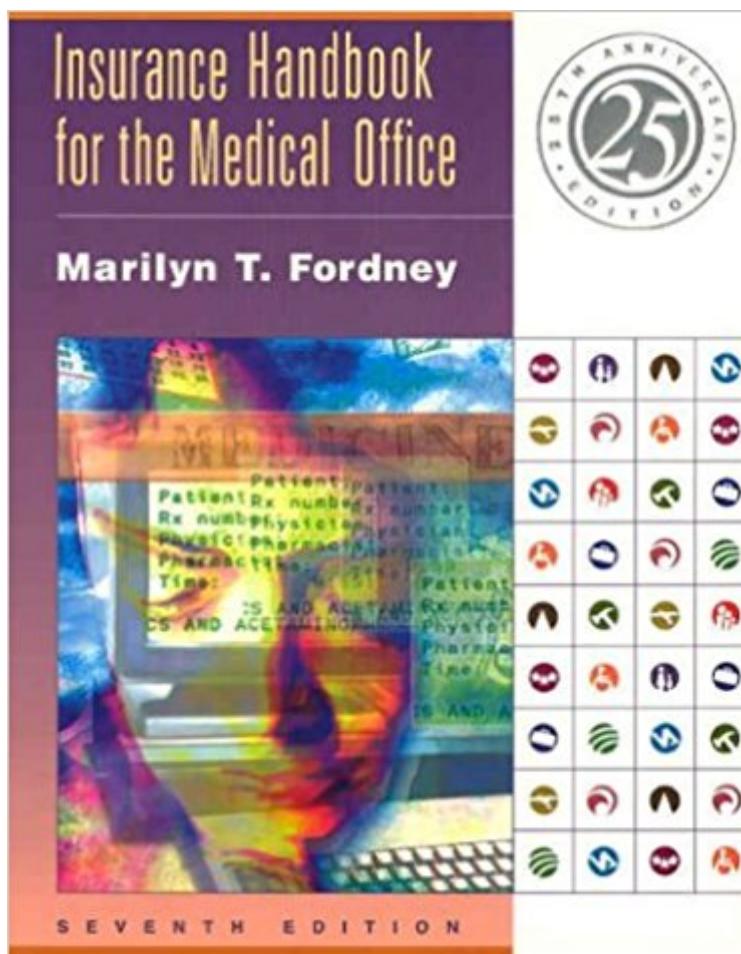


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# Insurance Handbook For The Medical Office, Seventh Edition



## **Synopsis**

INSURANCE HANDBOOK FOR THE MEDICAL OFFICE is a key text for medical administrative assisting, medical front office programs, or those who wish to become insurance billing specialists, claims assistance professionals, or electronic claims processors for physicians' practices and hospital outpatient clinics. Those already practicing in this area will also find this text beneficial, as will health claims examiner programs. The goal of this extremely up-to-date text is to increase efficiency and streamline administrative procedures for the most exasperating aspect of the doctor's office routine: insurance billing. This text offers guidance for all aspects of submitting, tracing, appealing, and transmitting claims for today's full range of health plans. Important coverage of diagnostic coding, procedural coding, office and insurance collection strategies, Medicare, Managed Care, and more is presented. Additionally, a free CD-ROM featuring the HCFA-1500 claim form is included with the book. The CD-ROM contains 10 scored patient case studies with related insurance information so that the student can practice completing the HCFA-1500 claim form in a fun, interactive format.

## **Book Information**

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## **Customer Reviews**

Marilyn Takahashi Fordney, CMA-AC, CMT, Formerly Instructor of Medical Insurance, Medical Terminology, Medical Machine Transcription, and Medical Office Procedures, Ventura College, Ventura, CA

This text was just right for the course, and being able to rent it was a bargain - They even sent me a notice when it was coming due with a return label to ship it. I recommend this for anyone going back to school to help with their careers.

I originally got this textbook for a coding and billing course that I took several years ago. The basic information about how to run a medical outpatient office, and the details of federal guidelines about privacy, etc. was very good. Unfortunately, the information was way out of date, even though the date of the textbook was current at the time, and didn't even mention the upcoming electronic health records requirement scheduled for 2013. This is critical information and was known at the time of the book. It did give good links that, with effort, one could find that information.

I am just a beginner in the medical billing and coding world, reading this book makes me feel comfortable. I feel like the author is in front of me discussing each chapter. I even bought her medical insurance dictionary, Insurance Handbook, and Virtual Medical Office. The contents of the book is easy to understand, it basically helps you to absorb the real world of health insurance industry. Worth to keep in my little library at home and a very good reference all the time... :-)

If you're fairly new to the medical billing industry this is a good book. It explains the basics of billing claims and gives you a good understanding of how the industry works.

To encourage the seller doing better in the future. Would like to express my great impression of this product. And I would highly recommend this product to who needs it.

It is a good help and the book was just how described. It met the requirements that I needed for my class

Great tool for classes and staying up to date

Decent price

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